

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
October 17, 2023

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, October 17, 2023, at Wilco Area Career Center. President Rod Westfall was present and called the meeting to order at 6:04 p.m. and requested the roll to be called.

ROLL CALL

| | | | | | |
|------|-----------------------|---------|------|------------------|---------|
| ROE | Dr. Lisa Caparelli | absent | 209U | Mr. Kevin Feeney | absent |
| | Dr. John Sparlin | present | | Ms. Peggy Kunz | present |
| | | | | Mr. Matt Swick | present |
| 255U | Ms. Danielle Valiente | absent | 202 | Dr. Glenn Wood | absent |
| | Mr. Chris Cavanaugh | absent | | Mr. Rod Westfall | present |
| | Mr. Mark Mitchell | absent | | | |
| 365U | Ms. Tammi Conn | present | 210 | Ms. Tina Malak | present |
| | Mr. Victor Zack | present | | Mr. Gary Gray | absent |

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

Dr. Kaufman announced October 20th was Principal appreciation Day, therefore she recognized Principal, Bosa Goodale and Assistant Principal, Jeannine Marco for their dedication and service.

POLICIES

It was moved by 209 and seconded by ROE to approve Board policy 5.260 Student Services Coordinator Job Description as presented:

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

CONSENT AGENDA

It was moved by 365 and seconded by 210 to approve the Consent Agenda #1023-2823 as presented: CA1. Approval of minutes from the previous board meeting on September 17, 2023. CA2. Expenditures presented for payment for October, 2023.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

ACTION ITEMS:

AR#1023-2938 – It was moved by 209 and seconded by 365 to approve the FY24 Budget Amendment as presented.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#1023-2939– It was moved by 210 and seconded by 365 to approve and proceed with pre-design work with Healy, Bender, Patton and Been and Millies Engineering.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#1023-2940 – It was moved by 365 and seconded by 209 the approval of FFA students to attend the FFA Build Conference at Illinois State on November 20th & 21st.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#1023-2941– It was moved by 365 and seconded by ROE the approval of the AET program for the 24-25 school year.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

ASST. PRINCIPAL REPORT for October 17, 2023 - Regular Meeting

Jeannine Marco, Asst. Principal

- Mrs. Marco reported the Assistant Principal’s office has been busy with the following: 16 referrals for behavior/discipline reasons, 33 attendance contracts for students with 10 or greater absences, 56 academic interventions for students with at risk grades, 5 behavioral contracts, 1 related to inappropriate comments in class; 4 for inappropriate behavior related to attending clinical site.
- Mrs. Marco is working on the following goals: all students to complete their program with a passing grade and earn their high school credits through use of intervention plans and follow up with extra supports provided by Wilco Instructors and tutors.

ASST. DIR./PRINCIPAL REPORT for October 17, 2023 - Regular Meeting

Bosa Goodale, Asst. Dir./Principal

Mrs. Goodale reviewed the following: Progress Grades, Professional Development and Worked Based Learning Report as well as the percentage of students with IEP/504 plans within the sender district attending Wilco as presented on handout to the board members.

Grades as of October 16th, 2023:

- A-649 students, B-351 students, C-145 students, D-49 students, F-52 students

October Professional Development Opportunities:

- Career Pathways, ALICE Training, Effective Questioning to support lessons and assessment mastery, Engagement Strategies and Special Education Strategies for Remediation

WorkBased Learning Report from Margaret Janke:

- Herald News Veterinary Assisting Classroom Expansion, making connections with Will County Center for Economic Development, assisting on Team-Based Challenges for Wilco programs and visited Lion Electric which is the Bus Manufacturer in Channahon.

EXECUTIVE DIRECTOR’S REPORT for October 17, 2023- Regular Meeting

Elizabeth Kaufman, Executive Director

Finance & Facilities

- Dr. Kaufman submitted the School Maintenance grant for 2023-2024.
- Dr. Kaufman will host a design meeting with architect about the 2 large chillers and the large HVAC system.
- Lewis University is ready for photo opportunities as they proceed to begin the remodel of the Wilco Golf Course.
- Dr. Kaufman shared the start up and balance of new HVAC system is a success.

Curriculum

- Dr. Kaufman shared Business Visits are scheduled for October 28th during the Teacher Institute.
- Dr. Kaufman announced 2023 Fall advisories are to be held in October and November between JJC/TREES and the Healthcare instructors.
- Dr. Kaufman is working with staff on the Pathway development of Culinary, Manufacturing, and Veterinary Assisting.
- Dr. Kaufman took a tour of the Machining program at Joliet Junior College.
- Dr. Kaufman collaborating on the development of the AET Curriculum with Joliet Junior College.

Leadership

- Dr. Kaufman shared Wilco participated in its annual Law Enforcement drill with Romeoville Police Department.
- Dr. Kaufman is investigating tenure rules for provisionally certified educators in the state of Illinois.
- Dr. Kaufman shared Wilco is holding it's second fire drill on October 26th, 2023.
- Dr. Kaufman attended the Wellness seminar with TREP and the panel discussion between business and industry over the increase of anxiety and ADHD and how to support success with students and employees impacted by Anxiety and/or ADHD.
- Dr. Kaufman joined the EdSystems/NIU WBL Advisory Board.

Public Relations

- Dr. Kaufman shared, Wilco will hold its annual School Counselor Breakfast on October 19th and our staff is excited to collaborate with the group.
- Dr. Kaufman thanked everyone whom helped make the Wilco Open House and Ribbon Cutting ceremony a huge success.
- Dr. Kaufman was proud to share the Joliet Herald front page article "Wild About Animal Care" with the board. Wilco is thankful for the support to make this expansion to the facility a reality!

NEW BUSINESS

- Calendar Committee to meet November 21st at 5:30 p.m. at Wilco Area Career Center.

OLD BUSINESS

- N/A

ANNOUNCEMENTS

President Rod Westfall announced the next regular board meeting will be held Tuesday, November 21, 2023 at 6:00 p.m. at Wilco.

ADJOURNMENT

President Rod Westfall asked for a motion to adjourn the board meeting. It was moved by **365** and seconded by **ROE** to adjourn the board meeting at 6:38 pm.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE