

WILCO AREA CAREER CENTER

**MINUTES
of the
Regular Meeting of the Wilco Board of Control
October 19, 2021**

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, October 19, 2021, at Wilco Area Career Center. Board President Rod Westfall was present and called the meeting to order at 6:06 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Shawn Walsh	present	209U	Mr. Kevin Feeney	present
				Ms. Peggy Kunz	present
255U	Ms. Danielle Valiente	absent	202	Dr. Glenn Wood	present
	Mr. Chris Cavanaugh	present		Mr. Rod Westfall	present
365U	Ms. Tammi Conn	present	210	Tina Malak	present
	Mr. Victor Zack	absent		Mr. Gary Gray	present

CLOSED SESSION

President Westfall asked for a motion to adjourn to closed session for the reasons of: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees. It was moved by 210 and seconded by 255 to go into closed session at 6:03 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by 210 and seconded by 365 to end closed session at 6:05 p.m.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

C.N.A. Instructor, Amanda Ramsden shared her excitement about the upcoming HOSA conference. AFT-Local 604, Assistant President, Jeff Kinsella was in attendance but no comments.

CONSENT AGENDA

It was moved by 209 and seconded by 255 to approve the Consent Agenda as presented: **CA1.** Approval of minutes from the previous board meeting on September 21, 2021 **CA2.** Expenditures presented for payment for October, 2021 **CA3.** Personal-Resignation: Robert Murphy **CA4.** Personal-Hiring: Margaret Janke FT Vet Tech II Instructor \$49,500.00 & Re-assignment of Randall Yeates to FT Auto Service Aide @ \$19.00/hr. **CA5.** Receipt of Donation from Romeoville Fire Academy (2) Ferno EMS Stretchers, estimated value of items: \$6,000.00

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

ASSISTANT PRINCIPAL REPORT for October 19, 2021 - Regular Meeting

Julia Oglesby, Assistant Principal

Julia updated the Board on the status of September Progress Monitors sent to schools and the (6) Attendance Contracts issued to students. She explained, the importance of good attendance habits and how they carry over into adulthood.

Julia shared, Joliet Junior College and Wilco are collaborating on how to host the online Accuplacer test at Wilco. This collaboration will help students enrolled in English 101, as well as one of the following: Early Childhood, Criminal Justice, Intro to Health whom seek eligibility in the Spring semester for the college course.

Julia reviewed, as a CTE high school, Wilco teachers signed up to present Professional Development presentations during the upcoming IACTE conference in February. Conference will be held in-person on February 17 & 18, 2022.

ASST. DIR./PRINCIPAL REPORT for October 19, 2021 - Regular Meeting

Bosa Goodale, Asst. Dir./Principal

Bosa shared the results of the October 14th ALICE Training with the Board and that Wilco will host a safety committee meeting in December.

ALICE Training

- Staff training by Michelle Gunther who is a certified ALICE Trainer
- 10/14/21- Staff and students participated in three scenarios of the drill under the supervision of Romeoville PD
- 11/1/21- Teacher Inservice the Romeoville PD will have a shooting simulation to work with staff

Bosa announced, Wilco will host the Annual Counselor Breakfast on 10/22/21 with the follow agenda:

- Annual Presentation on Wilco new programs and descriptions
- Culinary students will provide breakfast for attendees
- TREES will discuss Career Pathways
- JJC will present on new programs

Bosa shared the upcoming Personnel/Professional Development events listed below:

- 10/5/21-Illinois School Safety Conference
- 10/13/21-IPA-Social Intelligence: The Swiss Army Knife of Leadership Skills

EXECUTIVE DIRECTOR'S REPORT for October 19, 2021 - Regular Meeting

Elizabeth Kaufman, Executive Director

Elizabeth discussed, the Finance and Facilities with the board including:

- The 3rd HVAC Unit being installed on the South end of the building. Also, the continued discussion with Healy Bender on how to develop the old green house into additional storage for the center.
- Elizabeth presented the Budget Amendment to the board as presented in the packet and welcomed any questions. No questions were presented.

Elizabeth reflected on the upcoming curriculum projects during the school year. such as; the scheduling of individual meetings between Mrs. Goodale or Mrs. Oglesby during September, October and February. The meetings will be data-driven and assist instructors on how to review data as well as, set assessment methods. Students are expected to reach proficiency as defined at 70% for the purposes of student growth for teacher evaluation.

Also, Elizabeth shared, Standard Alignment to Assessment will include the reflection of skills.

Leadership

1. Elizabeth reviewed, the need for qualified, skilled candidates in our local workforce during her ECE Regional Advisory Meeting.
2. Elizabeth shared, the continued exploration of the Mentoring Program through the IFT/AFT and will have more information after the upcoming meeting scheduled for October 20th with Mr. Moran and Mr. Kinsella.
3. Elizabeth will be meeting with ISBE on the Program Quality Review Process and will report her findings during November meeting.

Public Relations

1. Elizabeth gave a huge Thank You to Bosa and Julia in Recognition of Principal Appreciation Month!
2. Elizabeth shared the opportunity to nominate staff for IACTE (Illinois Association for Career and Technical Education) award. Each nominating institution can nominate ONE individual/CTE teacher and if you need assistance, please email Elizabeth and she can help with the process.
3. Elizabeth shared, the September Open House events held on 9/16 and 9/23 gave students and staff an opportunity to showcase their programs, learned skills, as well as their ability to work as a team. Everyone enjoyed the evening events.
4. Elizabeth highlighted, State Representative Avelar enjoyed her visit to Wilco on October 15th. Representative Avelar is the replacement for John Connors.
5. Elizabeth informed the board of the interest from Exxon Mobil in forming a partnership. The discussion will continue on building awareness on what Exxon Mobil offers and how to establish community relationships. Exxon Mobil hopes to build a pipeline of potential employees through establishing an internship program.

OTHER ACTION ITEMS:

It was moved by 255 and seconded by 202 to approve the following Action Item:

AR#1021-2815: Wilco Budget Amendment

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 255 and seconded by 202 to approve the following Action Item:

AR#1021-2816: Disc Golf Proposal

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 209 and seconded by 210 to approve the following Action Item:

AR#1021-2817: AWS Student Chapter for Welding

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 255 and seconded by ROE to approve the following Action Item:

AR#1021-2818: Advisors for 2021-2022 School Year

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 202 and seconded by 210 to approve the following Action Item:

AR#1021-2819: FMLA Request-Jennifer Alessi

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 209 and seconded by ROE to approve the following Action Item:

AR#1021-2820: Professional Choice Cosmetology School in Joliet

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 255 and seconded by 202 to approve the following Action Item:

AR#1021-2821: EMT Partnership with Romeoville Fire Academy

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 210 and seconded by 255 to approve the following Action Item:

NEW BUSINESS

Homework item-Overnight Stays

ANNOUNCEMENTS

President Westfall announced the next regular board meeting will be held Tuesday, November 16, 2021 at 6:00 p.m. at Wilco.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by ROE and seconded by 210 to adjourn the board meeting at 6:34 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE