

**WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
May 20, 2014**

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, May 20, 2014, at Wilco Area Career Center. The meeting was called to order by President, Rod Westfall at 6:30 p.m. Elizabeth Kaufman, Assistant Director, is standing in for Katrina Plese for this meeting. Mr. Westfall requested the roll to be called.

ROLL CALL

ROE	Mr. Shawn Walsh	present	209U	Dr. Matt Swick	present
				Ms. Peggy Kunz	absent
255U	Ms. Christine Nelson	present			
	Mr. Larry Blackburn	present	202	Dr. Lane Abrell	absent
				Mr. Rod Westfall	present
365U	Dr. James Mitchem	absent			
	Mr. Daniel Falese	present	210	Dr. Mary Ticknor	absent
				Ms. Bev Marzec	absent

CLOSED SESSION

The closed session called for in the agenda was cancelled.

AGENDA REVISIONS

No closed session.

PUBLIC COMMENTS

None

CONSENT AGENDA ACTION ITEMS

AR#0514-2668 –It was moved by 255 and seconded by 365 to accept the consent agenda including:

- CA1 - Approval of minutes from previous meetings; April 15, 2014.
- CA2 - Expenditures presented for payment for May, 2014
- CA3 - Donation – From Will County Auto Rebuilders, 904 Hickory St., Joliet, IL, gift of tools valued at \$500 for the Auto Body Program.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

ADMINISTRATIVE REPORTS for April 15, 2014 Regular Meeting

Elizabeth Kaufman, Assistant Director

1. Final Grades – Mrs. Kaufman reviewed Mrs. Oglesby’s Assistant Principal’s report on grades and referrals with the board: On April 23, 2014 there were 23 students with grades of F (59% and below). Final grades for this school year indicate there are only two (2) students who will receive Fs this spring semester and not receive their high school credits. Report on referrals: Mrs. Kaufman reviewed the number of referrals throughout the school year with a total of 107

referrals given for the year. Of those, there were 37 referrals for cell phone usage in the classroom.

2. Awards Night – Mrs. Kaufman was pleased to report to the board about the 59 students recognized at the annual Wilco awards night. Recognition was given for Scholarship recipients, Students of the Year for each program, and state finalists from team competitions. Wilco representatives also attended each high school's awards nights to present the recipient of the Wilco Scholarship with their award.
3. Handbook – Mrs. Kaufman reviewed with the board the updates and changes to the student handbook for the upcoming school year.
4. Final Grades – Mrs. Kaufman reported to the board that the teachers are presently doing final exams and submitting grades to the high schools and to JJC for those students enrolled for dual credit.
5. Wilco Picnic & Car Show – Mrs. Kaufman told the board about the end of the year picnic and car show here at Wilco. Due to rain, most of the activities throughout the day were indoors.
6. Student Information – Mrs. Kaufman reported that we are receiving the 2014-2015 information from the high schools and inputting into our new student information system.
7. Summer Projects – Mrs. Kaufman reported to the board that we are exploring the removal and replacement of Ash trees on the school property.
8. CNA Clinical Site – Mrs. Kaufman informed the board that one of our clinical locations, Meadowbrook, in Bolingbrook received a tag therefore, they are off limits for 2 years for clinical studies. There are a limited number of clinical sites and the students require 40 hours of clinical instruction for their certification. Mrs. Plese, Mrs. Kaufman and the nursing instructors are working on an additional clinical site.

RESOLUTIONS

None

POLICIES

No action was taken on the 2nd reading of Policy 4:170, Fines, Fees, Charges, Waiver of Student Fees. It will be reviewed at next month's board meeting.

OTHER ACTION ITEMS:

AR#0514-2469 – Asphalt Bid

It was moved by 365 and seconded by ROE to approve the bid from Denler, Inc. from Coal City for the Bituminous Sealcoating Work, with a bid of \$19,000.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0514-2470 – Secure Vestibule Bid

It was moved by 209 and seconded by 255 to approve the bid from MC Building from Darien, IL for the secure vestibule work, with a bid of \$84,500.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0514-2471 – Student Handbook

It was moved by ROE and seconded by 365 to approve the updates and changes to the 2014-2015 Student Handbook.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

ANNOUNCEMENTS / INFORMATION ITEMS

None

NEW BUSINESS

None

NEXT MEETING

The next Wilco Board meeting will be Tuesday, June 17, 2014 at 6:30 p.m.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by ROE and seconded by 255 to adjourn the board meeting at 6:48 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary Pro-tem, Wilco Area Career Center Board of Control

DATE