

WILCO AREA CAREER CENTER  
**MINUTES**  
of the  
**Regular Meeting of the Wilco Board of Control**  
May 21, 2024

**CALL TO ORDER**

The Wilco Board of Control met for a regular meeting on, May 21, 2024, at Wilco Area Career Center. President Rod Westfall was present and called the meeting to order at 6:00 p.m. and requested the roll to be called.

**ROLL CALL**

ROE	Dr. Lisa Caparelli	absent	209U	Mr. Kevin Feeney	absent
	Dr. John Sparlin	absent		Ms. Peggy Kunz	absent
				Mr. Matt Swick	present
255U	Ms. Danielle Valiente	absent	202	Dr. Glenn Wood	absent
	Mr. Chris Cavanaugh	present		Mr. Rod Westfall	present
	Mr. Mark Mitchell	present			
365U	Ms. Tammi Conn	present	210	Ms. Tina Malak	absent
	Mr. Victor Zack	present		Mr. Gary Gray	absent

**APPOINTMENT OF SECRETARY PRO-TEM**

It was moved by 209 and seconded by 202 to approve the appointment of Victor Zack as Secretary Pro-Tem.:

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

**CLOSED SESSION**

President Rod Westfall asked for a motion to adjourn to closed session for the reasons of:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees - 5 ILCS 120/2(c)(1);

It was moved by 365 and seconded by 209 to go into closed session at 6:03 p.m.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by 255 and seconded by 365 to end the closed session at 6:10 p.m.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

**PLEDGE OF ALLEGIANCE**

**AGENDA REVISIONS**

It was moved by 365 and seconded by 255 to approve the Agenda Revision including the METT Grant Stipends by the June 30<sup>th</sup> list.:

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

**PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION**

Board Member Tammi Conn thanked her fellow Wilco Board members as well as, Dr. Elizabeth Kaufman for their sympathy and support offered after the loss of her mother.

## **CONSENT AGENDA**

It was moved by 365 and seconded by 209 to approve the Consent Agenda #0524-2830 as presented: **CA1.** Approval of minutes from the previous board meeting on April 16, 2024. **CA2.** Expenditures presented for payment for May, 2024. **CA3.** Personnel; Hiring, Tamora Williams, Business Log/Mgt. @ \$57, 550 for 24-25 school year & Resignation, Deimantas Paulikas as PT EMS Instructor, Employ a METT Intern, Andrew Hunt for 60 hours. Salary paid by JJC Manufacturing Grant. **CA4.** Surplus of a pregnancy simulator due to damage.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

## **POLICIES**

N/A

## **ACTION ITEMS:**

**AR#0524-2972-** It was moved by 365 and seconded by 255 of the sale of a MacBook Pro to Bosa Goodale for \$200.00.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

**R#0524-2973-**It was moved by 209 and seconded by 255 to approve the Support Staff salary increases of 4% for the 2024-2025 school year.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

**R#0524-2974-**It was moved by 365 and seconded by 209 to approve the adjustment of salaries of Jose Ramirez and Sherry Harris by \$2,000 in addition to the 4% raise.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

**R#0524-2975-**It was moved by 255 and seconded by 209 to approve the Budget Amendment as presented.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

**R#0524-2976-**It was moved by 365 and seconded by 255 to approve to set tuition for the 2024-2025 school year at \$2,600 per person with the exception of Heavy Equipment which will be pro-rated based on the charge from ASIP Local 150 and \$2,850 for non-member districts.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

**R#0524-2977-**It was moved by 209 and seconded by 365 to approve the final 23-24 Wilco Calendar.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

**R#0524-2978-**It was moved by 365 and seconded by 255 to approve the SkillsUSA Nationals Trip.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

**R#0524-2979-**It was moved by 255 and seconded by 209 to approve to amend the Lincolnway Area Affiliation of Participating School Districts Employee Benefit Trust

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Motion carried

**ASST. PRINCIPAL REPORT for May 21, 2024 - Regular Meeting**

Jeannine Marco, Asst. Principal

Mrs. Marco reported the following student information:

<b>Month of May</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>
<b>Attendance Contracts</b>	15	34	39	22
<b>Discipline referrals</b>	20	10	15 (12/15 unauthorized driver/passenger)	21 (10/21 unauthorized driving)
<b>Academic Contracts</b>	3	2 (CNA)	1(CNA)	1(CNA)
<b>Behavioral Contract/ Restorative Agreements</b>			3	2
<b>Cease/Desist</b>	2	N/A	N/A	2

**Professional Development:**

- Mrs. Marco completed Administrative Academy on Pursuing Instructional Excellence through High Quality Questioning.
- Mrs. Marco attended Resiliency Training Part 2 at Reed Custer High School

**Events:**

- Mrs. Marco attended the Plainfield South Senior Awards night.

**ASST. DIR./PRINCIPAL REPORT for May 21, 2024 - Regular Meeting**

Bosa Goodale, Asst. Dir./Principal

Mrs. Goodale viewed, her report with the following information:

**Grades as of May 21<sup>st</sup>, 2024:**

- A-46% of students, B-37% of students, C-17% of students, D-.03% of students, F-.002% of students

**Professional Development Opportunities:**

- Mrs. Goodale shared, the Professional Development topic during the month of May was Reflecting on Rules and Procedures, Future Understanding and 24-25 Goals

**Leadership Opportunities:**

- Mrs. Goodale shared 42 students received NTHS recognition at the May 2<sup>nd</sup> Awards Night.
- Mrs. Goodale and Veterinary Assist II Instructor, Margaret Janke attended the Give Something Back Community Engagement Luncheon on May 16<sup>th</sup> to help promote Internship partnerships for Wilco students
- Mrs. Goodale shared Wilco Area Career Center hosted Preschool Graduation on May 16<sup>th</sup>. The event was orchestrated by two new staff members; Mrs. Gina Salvador-Lemus and Mrs. Stephanie Perella.

## **EXECUTIVE DIRECTOR'S REPORT for May 21, 2024- Regular Meeting**

Elizabeth Kaufman, Executive Director

### **Finance & Facilities**

- Dr. Kaufman and Mr. Ramirez prepared and presented the Budget Amendment.
- Dr. Kaufman shared Wilco Automotive Department received a donation of a 2023 Aviator Ford Vehicle.
- Dr. Kaufman created a wish list for Senator Loughran Cappel's office.
- Dr. Kaufman and Mr. Ramirez filed a fraudulent affidavit for a check that was washed to recapture funds.

### **Curriculum**

- Dr. Kaufman approved the following summer curriculum plans for Computer Tech to get alignment to State Standards.
- Dr. Kaufman hosted a METT meeting with feeder schools. It was well attended and beneficial to all whom attended the meeting.
- Dr. Kaufman received notification that pathways have been provisionally approved and every district has a Pathway Endorsement.

### **Leadership**

- Dr. Kaufman shared an exit survey was provided to Wilco students on their experience at Wilco.
- Dr. Kaufman collected Quality Program Indicators from Wilco Instructors to include the percentage of CTE concentrators graduating from high school who have: (1) attained a recognized postsecondary credential; (2) earned postsecondary credits through a dual or concurrent enrollment program; and/or (3) participated in work-based learning.

### **Public Relations**

- Wilco celebrated students during our Awards Night on May 2<sup>nd</sup> and at their home school events.
- Dr. Kaufman hosted an end of the year picnic for students on May 10<sup>th</sup>. It was a great day for students and staff!
- Wilco celebrated Mrs. Bosa Goodale for 10 years of service and her retirement. Thank you to Mrs. Goodale for all her dedication and hard work to make Wilco Area Career Center an exceptional place for students and staff!
- Wilco Veterinary Assist program hosted K9 Enrichment Initiative-Plainfield "Pet Vaccination Clinic" on April 28<sup>th</sup>. During this event 8 Wilco students volunteered and assisted with providing 45 pets their vaccinations.

### **NEW BUSINESS**

- N/A

### **OLD BUSINESS**

- N/A

**ANNOUNCEMENTS**

President Rod Westfall announced the next regular board meeting will be held Tuesday, June 18, 2024 at 6:00 p.m. at Wilco.

**ADJOURNMENT**

President Rod Westfall asked for a motion to adjourn the board meeting. It was moved by **365** and seconded by **209** to adjourn the board meeting at 6:40 pm.

Roll call vote: 4 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

**APPROVED**

\_\_\_\_\_  
President, Wilco Area Career Center Board of Control

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Secretary, Wilco Area Career Center Board of Control

\_\_\_\_\_  
DATE