

**WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
March 21, 2017**

CALL TO ORDER

The Wilco Board of Control met for a Regular Meeting on Tuesday, March 21, 2017, at Wilco Area Career Center. President Rod Westfall called the meeting to order at 6:02 p.m. Mr. Westfall requested the roll to be called.

ROLL CALL

| | | | | | |
|------|----------------------|----------------------|------|------------------|-----------------------|
| ROE | Dr. Shawn Walsh | present | 209U | Mr. Kevin Feeney | present |
| | | | | Ms. Peggy Kunz | present |
| 255U | Dr. Christine Nelson | present | | | |
| | Mr. Jesse Morris | present-arrived 6:05 | 202 | Mr. Glenn Wood | absent |
| | | | | Mr. Rod Westfall | present |
| 365U | Dr. James Mitchem | absent | | | |
| | Mr. Daniel Falese | absent | 210 | Dr. Mary Ticknor | present- left at 6:25 |
| | | | | Mr. Gary Gray | present |

PUBLIC PRESENTATIONS/COMMENTS

No presentation. Public present: Don Malec, Wilco Criminal Justice Instructor and Bosa Goodale, incoming Asst. Director/Principal.

CLOSED SESSION

It was moved at 6:03 by 255 and seconded by ROE to move into closed session for the purpose of: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, etc. 5 ILCS 120/2(c)(1); and 2. Collective negotiating matters or deliberations, etc. for one or more classes of employees. 5 ILCS 120/2(c)(2).

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved at 6:25 by 210 and seconded by ROE to end closed session and return to the regular meeting.

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

None

CONSENT AGENDA ACTION ITEMS

AR#0217-2581

It was noted by Shawn Walsh that it is indicated in CA1, minutes of the previous meetings, that he was present for the meeting. It was Frank Perucca that was present at the February meeting instead. The minutes were adjusted to show this change. It was moved by 365 and seconded by 210 to approve Consent Agenda items including; CA1: Minutes from the previous meetings from February 16, 2017, CA2: Expenditures for March 2017, CA3: Resignation of Taryn Shelby, Clinical Instructor, effective 2/29/2017, CA4: Approval for hiring of Adult Summer CNA class staff: Nance Budde, CNA Instructor

(\$300 per diem), Laurie Bartels and Kim Kollmann, Clinical Instructors at \$35/hr., CA5: Donation of a 2006 Ford Explorer from Rod Baker Ford Sales, Inc., Plainfield and miscellaneous helmets, bunker gear and rubber boots donated from York Center Fire District, Kelly Wogin, for the Fire Science Dept., CA6: Approval for SkillsUSA competition team members to travel to Springfield, IL for state competition at the Prairie State Capital Convention Center, April 27th – 29th. Chaperones will be Mark Oglesby, Greg Leff, and Dan Crompt, Fire Science Instructors, and Julia Oglesby, Asst. Principal. Approximately 12 students will be attending. They will be staying at the Wyndham City Center, Springfield.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

ASSISTANT PRINCIPAL'S REPORT for March 21, 2017 Regular Meeting

Julia Oglesby, Assistant Principal

1. Julia reported that Student Services is identifying all D's and F's and are working on improving grades to no F's.
2. Julia informed the board 6 students have been given contracts for behavior and are doing well with the contracts. The contracts help students realize the expectations and consequences of the contract.
3. Julia told the board there have been 15 referrals written this semester regarding behavior.
4. Julia informed the board she will be taking students to Springfield for the IACTE Showcase at the Capitol building. The students will see the general assembly in action, visit their legislators and have a display in the rotunda to speak to visitors and legislators, as well as give presentations.

ASSISTANT DIRECTOR'S REPORT for March 21, 2017 Regular Meeting

Elizabeth Kaufman, Assistant Director

1. Elizabeth proudly reported to the board that Julia Oglesby was given the IACTE Career Guidance award and will be moved on to Region III for consideration of award.
2. Elizabeth provided the board with a handout on an Evaluation summary which shows where teachers are ranked on the individual components, what trends exist in the evaluations and information on new staff and needs for improvement.
3. Elizabeth told the board she had a meeting with JJC on dual credit. She met with the new Deans from Early Childhood and Auto Service to try to get moving on dual credit. They are also trying to establish testing during first semester, so that students would be able to receive dual credit second semester for ENG 098.
4. Elizabeth reported Early Childhood will be doing summer curriculum work.
5. Elizabeth said she and Katrina will be having a meeting with GAVC tomorrow on a potential AG program.
6. Elizabeth informed the board she had a curriculum meeting and invited the college to the meeting.
7. Elizabeth had a meeting with Student Services to discuss numbers and discuss sections. There will not be a Construction Management course offered next fall as there was not enough enrollment to run the class. The ACE class exceeds the college numbers with 22 students interested. The Welding classes are full! The 2nd year Auto Service class has enough enrollment and we will utilize a 3rd teacher to dedicate to Auto Service II.
8. Elizabeth told the board she wants to look at the strategic plan after the April elections.

DIRECTOR'S REPORT for March 21, 2017 Regular Meeting

Katrina Plese, Executive Director

1. Enrollments – Katrina handed out to the board reports on preliminary enrollments for the fall. She also had a spreadsheet with the potential enrollment based on the feeder school enrollments through 2027. It appears Wilco draws approximately 9% of the potential student population.
2. Financials – Katrina reported to the board that the 1st payment has been received from the CTEI Grant of \$15,000. The vouchers have been submitted by ISBE but not yet processed by the Comptroller. We also received the TREES allocation for equipment of \$14,300. Approximately \$46,000 is remaining to be paid in the construction project and the project did come under budget by approximately \$39,000. Summer work will include asphalt/sealcoating, lighting in the area where the paint booth was removed, an electric drop oversight in welding, and a gravel pad near the new shed.
3. Calendar – Katrina reviewed the proposed 2017-2018 calendar which is on the agenda for approval.
4. Legislation – Katrina provided the board with a handout listing an overview of state bills under consideration affecting CTE and high schools. She also reviewed federal programs and their cuts and the effect it has on the Career Center funding.
5. Video Conferencing – Katrina introduced to the board a video conferencing program provided by ZDI. It is a partnership with Cisco and is a more advanced and sophisticated system for conferencing.

RESOLUTIONS

R#0317-1096 – Resolution Authorizing Notice of Non-Retention of Probationary Teachers.

It was moved by 210 and seconded by 255 to accept the Resolution on non-retention of probationary teachers for the 2017-2018 school year.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

R#0317-1097 – Resolution Authorizing Notice of Non-Retention of Part-time Teachers.

It was moved by 209 and seconded by 210 to accept the Resolution on non-retention of part-time teachers for the 2017-2018 school year.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

R#0317-1098 - Resolution Authorizing Notice of Non-Retention of Educational Support Personnel.

It was moved by 209 and seconded by 210 to accept the Resolution on non-retention of Educational Support Personnel after the 2016-2017 school year.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

POLICIES

None

OTHER ACTION ITEMS:

AR#0317-2584 – It was moved by 209 and seconded by 210 to approve the hiring of Bosa Goodale as the new Assistant Director/Principal effective July 1, 2017. Starting salary to be \$90,000.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0317-2585 – It was moved by 255 and seconded by 209 to hire Michael Patt and Jeffery Davis as full-time Auto Service instructors for the 2017-2018 school year. Salaries will be determined per contract when the new contract agreement is reached.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0317-2586 – It was moved by ROE and seconded by 210 to approved the 2017-2018 Calendar.
Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ANNOUNCEMENTS / INFORMATION ITEMS

- A. Enrollments – Katrina reviewed enrollment numbers during her Director’s report.
- B. FOIA Request – Katrina informed the board of the completion of the FOIA request.
- C. Public Buffet – Katrina reminded the board of the date of the upcoming buffet.
- D. Students of the Quarter – Katrina pointed out the list included in the board packet of the Students of the Quarter selections.
- E. Guest present at board meeting – Katrina introduced to the board Don Malec, Criminal Justice Instructor for Wilco and President of the teacher’s Union.
- F. Upcoming Events – Katrina reviewed with the board important upcoming events & dates.

NEXT MEETING

The next Wilco Board meeting will be a regular board meeting to be held Tuesday, April 18, 2017 at 6:00 p.m.

ADJOURNMENT

Mr. Westfall asked for a motion to adjourn the board meeting. It was moved by 255 and seconded by 210 to adjourn the board meeting at 6:55 pm.
Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED



President, Wilco Area Career Center Board of Control

4-18-17
DATE



Secretary, Wilco Area Career Center Board of Control

4/18/17
DATE