

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
March 16, 2021

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, March 16, 2021, at Wilco Area Career Center. Board President Rod Westfall called the meeting to order at 6:00 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Shawn Walsh	present/zoom	209U	Mr. Kevin Feeney present Ms. Peggy Kunz present
255U	Ms. Danielle Valiente Mr. Chris Cavanaugh	present present/zoom	202	Dr. Glenn Wood present Mr. Rod Westfall present
365U	Ms. Tammi Conn Mr. Victor Zack	present/ zoom present/ zoom	210	Dr. Mary Ticknor present Mr. Gary Gray present

CLOSED SESSION

President Westfall asked for a motion to adjourn to closed session for the reasons of: It was moved by ROE and seconded by 202 to go into closed session at 6:03 p.m. for the reasons of:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees - 5 ILCS 120/2(c)

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 202 and seconded by 210 to adjourn the closed session and return to the regular board meeting at 6:10 p.m.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

PLEDGE OF ALLEGIANCE

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

Veterinary Assistant Instructor, Jen Alessi shared a heartfelt letter with board member from a former Wilco student. The letter was complimentary of Mrs. Alessi's leadership, as well as the Wilco Veterinary Assistant program. The student shared how Wilco prepared her for acceptance into the U of I in the Veterinary Medicine program by providing a rigorous curriculum, quality tools and a realistic clinical experience. Also, she was thankful for her mentor/protégé relationship with Mrs. Alessi which helped refine her people skills and realize the importance of communication in any career. The letter shared numerous accomplishments and how Wilco helped re-enforce this student's personal decision pursue her post-secondary education in Veterinary Medicine!

Also, Wilco Area Career Center Intro to Health/Medical Asst. Instructor, Margaret Todd shared her appreciation for having the opportunity to teach at Wilco, as well as utilize her years of working in healthcare to help mentor and inspire a new generation of quality healthcare workers.

AGENDA REVISIONS

Resolution agenda revision:

R#0321-1079 – Reduction in Force for Certificated Full-time Teachers revision in board folder as presented.

It was moved by 209 and Seconded by 255 to remove/pull item R#0321-1079 from the Resolution Agenda

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

CONSENT AGENDA

It was moved by ROE and seconded by 210 to approve the Consent Agenda items including: **CA1** Approval of minutes from the board meeting on February 18, 2021, **CA2**. Expenditures presented for payment for March, 2021. **CA3**. Personal-Resignations from Scott Bovyn, Dave Leja and Jason Magruder, **CA4**. Surplus Items: Lincoln Electronic IdealArc-250 t#00025, Lincoln Electronic IdealArc-250 t#00005, Lincoln Electronic IdealArc-250 t#00006, Lincoln Electronic Model AC/DC 225/125 s#8566-203, Miller-Syncrowave 250 DX s#LJ 090266L, Miller-Syncrowave 250 DX s#LJ 090268L

It was moved by ROE and seconded by 210

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

POLICIES

Policy# 5.380 – Computer Tech Assist. Job Description-2nd reading for approval

RESOLUTIONS

R#0321-1079 – Reduction in Force for Certificated Full-time Teachers Jaclyn Crusor, Early Childhood Education Instructor, Teresa Greenberg, CNA Instructor, Ken Hayes, Auto Service Instructor, Faye Jackson, Computer Tech. Instructor, Jeff Kinsella, Construction Instructor, Jennifer Leighter-Yeates, Early Childhood Instructor, Lisa Moran, Welding Instructor, Martin van Heeswijk, Instructor.

R#0321-1080-Non-Retention of Part-time Teachers-Mark Buettner, Fire Science Instructor, Mark Oglesby, Fire Science Instructor

R#0321-1081-Non-Retention of Non-Certified Personnel-Anthony David, Auto Service Aide, Guadalupe Ruiz, Welding Aide, Janet Zitzke, Business Logistics & Tutor

It was moved by 210 and seconded by 202 to approve the resolution.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

OTHER ACTION ITEMS:

AR#0321-2776 – Asst. Director/Principal Contract – It was moved by 209 and seconded by 210 to approve this new contract.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0321-2777 – Asst. Principal Contract – It was moved by 210 and seconded by 209 to approve this new contract.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0321-2778 – Franklin Cosmetology Contract – It was moved by 255 and seconded by ROE to approve this new contract.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0321-2779 – Summer Rate for Maintenance \$16.00/hr – It was moved by 210 and seconded by 202 to approve this rate.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0321-2780 – Extension of 5 days at 6 hrs/day at \$50.00/hr. for 16 Wilco teachers, pending approval of the Wilco ESSER II application. To remediate students whom are failing – It was moved by ROE and seconded by 209 to approve this new contract.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

ASSISTANT PRINCIPAL REPORT for March 16 2021 - Regular Meeting

Julia Ann Oglesby, Assistant Principal

1. Julia informed the board of the huge progress being made with academically at-risk students (Ds & Fs) by parental engagement, as well as tutoring support from student services.
2. Julia informed the board of the continued efforts being made to gain parent involvement via staff calling parents to discuss progress.
3. Julia shared, the importance of tracking student progress when coordinating with Counselors and Case Managers to streamline the sharing of student success.
4. Julia discussed, the process of utilizing Google sheets for tracking 504/IEP students when sharing February Progress Monitors with Case Managers and Counselors.
5. Julia was excited to share her Professional Development presentation at the end of March is on Anti-bias Educational practices in CTE programs.
6. Julia was honored to share with board her Invitation/approval to join membership to the Attorney General Special Education Advisory Committee.

ASSISTANT DIRECTOR/PRINCIPAL REPORT for March 16 2021 - Regular Meeting

Bosa Goodale, Asst. Director/Principal

Public Relations

- Bosa reviewed, the Engagement Report provided in board folder.
- Bosa shared with board she received 68 Scholarship applications.
- Bosa offered, congratulations to the nine students participating at the FCCLA State Competition on April 5th & 6th for nine Culinary Art students; Brianna Worthley (PSHS), Cynthia Sanchez (PCHS), Lindsey McCoy (PEHS), Sydney Felgenhauer (PEHS), Zita Vanaria (Romeoville), Angela Flores (Romeoville), Nya Teemer (Bolingbrook), Jayda Dixon (P-step) and Ariadna Mendoza (Bolingbrook)!
- Bosa announced, a new method to collect non-school email address information to track post graduate data via Graduate Exit Survey.

Curriculum and Instruction

- Bosa announced, five students accepted into the Student to Apprenticeship Program (STA); Natasha Luchek (PSHS), Steven Moreno (PEHS), Tyler Love (PEHS), Isaias Elizondo (PCHS), Connor Delaney (Reed-Custer).
- Bosa shared, training dates for Red Cross Training are March 18th and April 7th for OSHA 10 training.

EXECUTIVE DIRECTOR'S REPORT for March 16 2021 - Regular Meeting

Elizabeth Kaufman, Executive Director

Curriculum

- Elizabeth discussed with board the Course Delivery Options for 21-22. Elizabeth asked, if remote learning will be part of those options at their locations for next year.
- Elizabeth shared the collaboration with JJC on the implementation of the JJC IT Apprenticeship programs. If student gets accepted to the program it will pay tuition, books as well as, help them gain employment.

Leadership

- Elizabeth described the Equity in Dual Credit project and how Wilco volunteered to participate with the following; Data Analytics and soft skills
- Elizabeth reported CTE Program Quality Review submission delivers a program pathway & data on all of our pathways; reporting on threat aspects

Budget and Facilities

- Elizabeth confirmed will receive \$87,809 in ESSER II Funds.
- Grant has been submitted and approved.

Public Relations

- Elizabeth discussed the possibility of a drive through event to recognize the Wilco Scholarship winners.
- Elizabeth invited the board to join Facebook Live Event on March 29th with State Senator Meg Loughran Cappel about the value strong trades education programs add to our communities, what can be done in Springfield.
- Elizabeth shared her March 12th visit and tour of the career center with Senator Connor.

INFORMATION ITEMS

A. Elizabeth reviewed the 21-22 Enrollment numbers with the board.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. 21-22 Enrollments as provided in board folder

- Trends
- Financial Implications

ANNOUNCEMENTS

President Westfall announced the next board of Control meeting will be Tuesday, April 20th, 2021 at Wilco Area Career Center. Before the board meeting, the Negotiations Committee will meet in Elizabeth's office at 5:00 p.m. Members of the Negotiations Committee are: Dr. Mary Ticknor and Peggy Kunz.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 210 and seconded by 202 to adjourn the board meeting at 6:59 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE