

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
January 15, 2019

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, January 15, 2019, at Wilco Area Career Center. Board President Rod Westfall called the meeting to order at 6:05 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Shawn Walsh	present	209U	Mr. Kevin Feeney	present
				Ms. Peggy Kunz	present
255U	Danielle Valiente	present	202	Mr. Glenn Wood	present
	Christ Cavanaugh	present		Mr. Rod Westfall	present
365U	Dr. James Mitchem	absent	210	Dr. Mary Ticknor	present
	Mr. Victor Zack	present		Mr. Gary Gray	present

PUBLIC PRESENTATIONS/COMMENTS

None

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

None

CONSENT AGENDA ACTION ITEMS

AR#0119-2665

It was moved by 210 and seconded by 365 to approve Consent Agenda items including: **CA1:** Minutes from the previous meetings of December 18, 2018; **CA2:** Ratify expenditures presented for January, 2019; Personnel: Florencio Guzman, Custodian, request for changing from full-time to part-time and hiring of Daniel Mallillin, part-time Custodian at \$15/hr.; **CA4:** Donations from Lemont Fire Bolingbrook Fire Department for the Fire Science Program; **CA5:** Out of state travel for Jennifer Alessi to attend the Midwest Veterinary Conference in Columbus Ohio February 21 – 24. TREES will pay the registration of \$340, Wilco will pay for travel expenses.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

ASSISTANT PRINCIPAL'S REPORT for January 15, 2019

Julia Ann Oglesby, Assistant Principal

1. Julia provided the board with a quick review of the fall semester: there were 32 referrals for behavior/discipline, 45 attendance contracts for 15 or more days absent, 23 student contracts (15 for low grades and performance, 8 cease and desist contracts)

2. Julia said this 2nd semester's goals are for all students to complete their programs with a passing grade and earn their high school credit, and to reduce absenteeism with early interventions and communications.
3. Julia reported to the board she attended the NTO Summit on December 19th, which was presented by NAPE (National Alliance for Partnerships in Equity organization), and is a non-traditional occupations summit hosted by ISU and other partners. She reported the presenters were passionate about equal opportunities and access for all careers for both males and females for STEM careers. Their objective was to dispel ideas that are perpetuated in the media, in the news and in the framework of the international business world.

ASSISTANT DIRECTOR/PRINCIPAL'S REPORT for January 15, 2019

Bosa Goodale, Assistant Director/Principal

1. Mission & Vision – Bosa reported to the board the second semester observations for teachers have been started. AVC and Type III assessments are on-going with plans to be completed by Feb. 1st. Bosa also said the mentoring of non-tenured teachers is continuing.
2. Assessing School Performance – Bosa reported the new teacher workshop that was held December 20th at GAVC was focused on diverse instruction and assessments aligning to curriculum and instruction. Bosa also reported the entire Wilco staff received training on Stop the Bleed and tourniquets were purchased for each of our emergency bags after the training. The Safety committee met with our emergency contacts at Valley View transportation and security, Lockport Park District, Lemont Fire Department, and Lockport Fire Department. The committee did a review of our safety and crisis plan. Valley View Security invited Wilco to participate in their ALICE training. The committee felt since most schools that attend Wilco are trained in the ALICE procedure it would be more consistent to the students to react the same way in an emergency as they had been trained in their home school. Superintendent Dr. Mary Ticknor, from Lemont, asked about the ALICE training and discussion among the board ensued.
3. Curriculum - Bosa shared with the board January would be a focus on the Science of Learning Domain 1 – Demonstrating the knowledge of students. This will cover using assessments in instruction and the on-going review of lesson plans to support this domain.

EXECUTIVE DIRECTOR'S REPORT for January 15, 2019 - Regular Meeting

Elizabeth Kaufman, Executive Director

1. Leadership – Elizabeth told the board she is working with TREES on training for OSHA certified trainers. If we have teachers who are certified trainers, then the students can be OSHA certified before they graduate. The trades (Iron Workers, Heavy Equipment, etc.) say these certifications help the students move up the list for apprenticeships.
2. Finance – Elizabeth reported to the board the new laptops are all in and have been given to the teachers. Also, our new copier is in and working and teachers like that they can scan to Google docs directly from the copier. Elizabeth told the board that we put in Stop the Bleed stations in the school close to where all the AED stations are. TREES notified Elizabeth that funds are now in and the first 3 payments have been made and money will now start moving.
3. Curriculum – Elizabeth told the board about our visit from IDPH. The state visited Braidwood first, checking all our paperwork for the C.N.A. program and then came to Romeoville to do the same audit. We were told we met all standards, and they will come again in two years. The Auto instructors are working on re-certification for ASE certification. Criminal Justice is having a curriculum meeting with teachers from Plainfield South because they teach a forensics class. They are meeting on the 24th to ensure we are compatible with the high school classes.

POLICIES

It was moved by ROE and seconded by 365 to approve the following policies after their 2nd reading tonight:

7:220 Self-Administration of Medication to Students – 2nd Reading for Amendment

7:160 Student Behavior – 2nd Reading for Amendment

5:220 Substitute Teachers – 2nd Reading for Amendment

5:320 Support Staff Vacation – 2nd Reading for Amendment

5:25 Hiring Process and Criteria – New policy, 2nd Reading for adoption

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

RESOLUTIONS

None

OTHER ACTION ITEMS:

AR#0119-2666 – Summer Adult CNA Course – It was moved by 209 and seconded by 255 to approved the summer C.N.A. course for adults.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

NEW BUSINESS

The Calendar Committee members met prior to this evening's board meeting, and they reported that most schools are very close on the beginning and year-end dates, but the challenge is 3 weeks of Spring break. Wilco will determine their spring break with the least amount of student impact.

ANNOUNCEMENTS / INFORMATION ITEMS

Elizabeth Kaufman shared information items:

1. Elizabeth shared with the board the thank you card from the Manteno Veteran's Home for the items our students collected for their residents for Christmas.
2. Elizabeth pointed out to the board that the Bolingbrook Fire Department donated a fire truck to our Fire Science program.
3. Upcoming Events – Elizabeth reviewed with the board upcoming events such as the Public Buffet and the upcoming Martin Luther King, Jr. holiday.

UNFINISHED BUSINESS

None

NEXT MEETING

The next Board of Control meeting will be a regular board meeting to be held Tuesday, February 12, 2019 at 6:00 p.m.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 210 and seconded by 255 to adjourn the board meeting at 6:48 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

Vice-President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE _____