

**WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
February 15, 2018**

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Thursday, February 15, 2018, at Wilco Area Career Center. Board President Rod Westfall called the meeting to order at 6:02 p.m. and requested the roll to be called.

ROLL CALL

ROE	Mr. Frank Perucca	present	209U	Mr. Kevin Feeney	present
				Ms. Peggy Kunz	present
255U	Dr. Christine Nelson	present	202	Mr. Glenn Wood	present
	Mr. Jesse Morris	absent		Mr. Rod Westfall	present
365U	Dr. James Mitchem	absent	210	Dr. Mary Ticknor	absent
	Mr. Victor Zack	present		Mr. Gary Gray	present

President Westfall asked for a moment of silence to be observed in honor of the students killed at Stoneman Douglas High School in Parkland, Florida on February 14th.

PUBLIC PRESENTATIONS/COMMENTS

Elizabeth noted the FFA students will not be staying overnight at U of I and their state competition will be March 10th at JJC. Elizabeth also mentioned the upcoming Spaghetti Dinner fundraiser for FFA, HOSA and FCCLA on March 22nd.

CLOSED SESSION

It was moved by 255 and seconded by 365 to go into closed session at 6:06 p.m. for the reasons of:
1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees - 5 ILCS 120/2(c)(1), and 2. Discussion of minutes of meetings lawfully closed, semi-annual review – Section 2.06. 5 ILCS 120/2(c)(21).

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 210 and seconded by 365 to adjourn the closed session and return to the regular board meeting at 6:13 p.m.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

A portion of CA#5 of the consent agenda was struck from the agenda. FFA will no longer be staying overnight for the trip to U of I. The other portion of CA#5 regarding Culinary's overnight stay for FCCLA state competition remains for approval.

CONSENT AGENDA ACTION ITEMS

AR#0218-2627

It was moved by 202 and seconded by 209 to approve Consent Agenda items including; **CA1:** Minutes from the previous meetings from January 18, 2018, **CA2:** Expenditures presented for February 2018, **CA3:** Donation from Dennis Hray of Channahon of a 50 lb box of 7018 3-32” welding rods for the Welding program, **CA4:** Out of state approval for Elizabeth Kaufman, Nance Budde and Karen Aldworth to present at the ACTE Region III Conference in LaCrosse, WI, June 20 – 22nd, cost of the trip will be funded by the Perkins grant, **CA5:** Approval for Culinary students to compete at FCCLA state Competition at the Prairie Capital Convention April 12 – 14th.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

EXECUTIVE DIRECTOR’S REPORT for February 15, 2018 Regular Meeting

Elizabeth Kaufman, Executive Director

1. Strategic Plan – Elizabeth told the board TCD and Indian Valley are also looking at the strategic plan process and Grundy AVC has a board strategic plan, which was conducted several years ago by Don Kutchner who created the framework for our original plan. Dave Mays from JJC and TREES will be involved in the process also.
2. New Teacher Boot Camp – Elizabeth informed the board the area directors met and a new teachers boot camp will be held August 7, 8 & 9th for new CTE teachers.
3. Finance and Facilities – Elizabeth shared with the board the first quarter payments of the CTEI funds from ISBE have been received, totaling \$163,630. This leaves an outstanding balance for the year of \$376,508.
4. Comcast Progress – Elizabeth was pleased to update the board on the progress with internet service through Comcast. She has met with the installers and was informed the Olympics and the weather have bearing on the scheduled fiber to be brought in. They anticipate the 2nd week of April for the update.
5. Satori Energy Proposal – Elizabeth introduced to the board a proposal for electric energy from Satori Energy. They are used by other local schools. Our contract for electric energy does not end until 2019.
6. Public Relations – Elizabeth informed the board we are increasing our presence on social media as a way to improve our public relations. Our social media outlets are our website, facebook and twitter. We are also participating in the Bolingbrook Career Day, Lemont Transition Fair, the Irene King Career Fair, and the Braidwood 8th grade open house.
7. Curriculum Instruction and Assessment – Elizabeth reported that all auto students completed their hands-on assessments and we are currently creating a timeline for the Vet Assisting accreditation. Elizabeth also reported we have met with Country Financial to help partner in classes for which they provide funding (Criminal Justice and Early Childhood).

POLICIES

None

RESOLUTION

None

OTHER ACTION ITEMS:

It was moved by 209 and seconded by 365 to approve the following Action Report Items:

AR#0218-2628 – IT Savvy Proposal for wireless upgrade,

AR#0218-2629 – SOCS Website Agreement renewal, and

AR#0218-2630 – Semi Annual Review of Closed Session Minutes and Tapes – to keep all closed session minutes that are older than six (6) months closed, and to destroy archived tapes of closed sessions that are older than eighteen (18) months.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

NEW BUSINESS

None

ANNOUNCEMENTS / INFORMATION ITEMS

1. Draft 2018-2019 Calendar – Discussion of the calendar was regarding November 12th holiday and the coordination of spring break between the districts.
2. IACTE Presenters – Elizabeth informed the board Bosa Goodale and Nicole Kinzer will present “At Your Service” at the conference. Julia Oglesby and Don Malec will present: “Mentoring New CTE Teachers through Collaborative and Supportive Interactions.” Also presenting are Karen Aldworth and Nance Budde: “HOSA, Not just a CTSO, a Way to Align HST Curriculum to Learning.”
2. Upcoming Events – Elizabeth reviewed with the board the upcoming events including a Teacher’s Institute on February 16th and the Public Buffet on March 14th.

UNFINISHED BUSINESS

The Strategic Planning committee will present results of their meeting at the March board meeting.

NEXT MEETING

The next Board of Control meeting will be a regular board meeting to be held Tuesday, March 20, 2018 at 6:00 p.m.

ADJOURNMENT

President Westfall asked for a motion to adjourn the board meeting. It was moved by 210 and seconded by 209 to adjourn the board meeting at 6:36 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE