

WILCO AREA CAREER CENTER  
MINUTES  
of the  
Regular Meeting of the Wilco Board of Control  
April 18, 2023

**CALL TO ORDER**

The Wilco Board of Control met for a regular meeting on Tuesday, April 18, 2023, at Wilco Area Career Center. President Rod Westfall was present and called the meeting to order at 6:03 p.m. and requested the roll to be called.

**ROLL CALL**

ROE	Dr. Shawn Walsh	absent	209U	Mr. Kevin Feeney	present
	Mr. Pete Sullivan	absent		Ms. Peggy Kunz	present
255U	Ms. Danielle Valiente	absent	202	Dr. Glenn Wood	present
	Mr. Chris Cavanaugh	present		Mr. Rod Westfall	present
	Mr. Mark Mitchell	absent			
365U	Ms. Tammi Conn	present	210	Ms. Tina Malak	present
	Mr. Victor Zack	present		Mr. Gary Gray	absent

**CLOSED SESSION**

President Rod Westfall asked for a motion to adjourn to closed session for the reasons of: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees - 5 ILCS 120/2(c)(1);

It was moved by 209 and seconded by 202 to go into closed session at 6:04 p.m.  
Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

Motion was made by 255 and seconded by 365 to end the closed session at 6:10 p.m.  
Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

**PLEDGE OF ALLEGIANCE**

**AGENDA REVISIONS**

NA

**PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION**

**CONSENT AGENDA**

It was moved by 202 and seconded by 209 to approve the Consent Agenda as presented: **CA1.** Approval of minutes from the previous board meeting on March 14, 2023. **CA2.** Expenditures presented for payment for April 2023. **CA3.** Personnel-Hiring of Michelle Sharp as Intro to Health Instructor @ \$50,000.00 **CA4.** Out of State Travel for Dr. Elizabeth Kaufman to attend ACTE Teach CTE Summit 2023 in St. Paul, MN. From June 27<sup>th</sup> – June 29<sup>th</sup> **CA5.** Out of State Travel for Jennifer Leighter-Yeates, Nick Moran and Lisa Moran to attend ACTE Region III Leadership Conf. in Springfield, MO. From June 12<sup>th</sup> – June 14<sup>th</sup> to be funded by TREES.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

## **POLICIES**

It was moved by ROE and seconded by 365 to approve Policy 4.25 Wilco Annual Tuition as presented for 2nd reading.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

### **ASST. PRINCIPAL REPORT for April 18, 2023 - Regular Meeting**

Julia Ann Oglesby, Asst. Principal

Mrs. Oglesby shared Student Services is busy with tutoring students, assisting with work completion, and grade remediation. Wilco is working diligently with all students, especially those at-risk.

Mrs. Oglesby is taking 26 Early Childhood Education students on a field trip on April 19<sup>th</sup> to visit two private Early Childhood Centers as well as Joliet Junior College for lunch and a Child Development Program presentation discussing full scholarship tuition opportunities for students interested in obtaining a degree in Early Childhood Education at Joliet Junior College.

### **ASST. DIR./PRINCIPAL REPORT for April 18, 2023 - Regular Meeting**

Bosa Goodale, Asst. Dir./Principal

Mrs. Goodale provided an overview of the Intro to Health Professions & Medical Assisting on a detailed handout sharing program highlights.

### **EXECUTIVE DIRECTOR'S REPORT for April 18, 2023- Regular Meeting**

Elizabeth Kaufman, Executive Director

#### **Finance & Facilities**

- Dr. Kaufman and Mr. Ramirez prepared a tentative budget.
- Wilco received an additional \$7,838 from TREES for Equipment: purchased an additional welder, batteries for EMS, and router for construction.
- Dr. Kaufman assessed current budget to prepare it for an amendment.
- Dr. Kaufman met with ROE Superintendent Elect, Dr. Lisa Caparelli to prepare for signatory changes.

#### **Curriculum**

- Dr. Kaufman is continuing her participation in Manufacturing Pathway development with Joliet Junior College with a focus on AIM program. Dr. Kaufman submitted a letter of support for the ICCB Grant which would be \$50,000.00 for a new program.
- Dr. Kaufman shared, C.N.A. teachers met with Mrs. Jeannine Marco to develop Health Care Ethics class which will offer Dual Credit.
- Dr. Kaufman worked with Joliet Junior College to develop an Auto II program for the 24-25 school year.

#### **Leadership**

- Dr. Kaufman attended the first 12x12x12 meeting with Joliet Junior College.
- Dr. Kaufman shared, Wilco held a meeting with high school guidance staff to plan for 23-24 enrollment. Currently, C.N.A, Auto and Welding are full for the 23-24 school year.

**Public Relations**

- Dr. Kaufman visited with Senator Meg Cappel during her Open House at her new office.
- Wilco held its Spring Career Fair for Industrial Tech, Business & Computer Tech. with 48 Business Partners. It was a great opportunity for Wilco students.
- Wilco held its Spring Open House for 23-24 students, but unfortunately attendance was low.
- Wilco renewed partnerships with Bolingbrook Fire Department for Ride Along program.
- Wilco’s second Career Expo for Health, Vet. & Human Services is scheduled for April 21<sup>st</sup> with 52 Business Partners.
- Wilco is hosting the Romeoville Fire Academy Pump class during the week of May 8<sup>th</sup>.
- Wilco is hosting the IBEW Labor Class.
- Dr. Kaufman, shared the construction is underway on the Vet addition, but due to supply chain issues, the rooftop unit is not due until August and the larger unit in October for Auto.

**OTHER ACTION ITEMS:**

A motion was made by **202** and seconded by **255** to accept the following Action Item:

**AR#0423-2905** Approval of the adoption of the Intergovernmental Agreement passed by each Board of Education with membership in the Center.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried

**NEW BUSINESS**

- Travel aboard (Ireland)

**OLD BUSINESS**

- Tentative 2023-24 Budget
- Unknowns
  - ISBE Grant Allocation
  - 11<sup>th</sup> Day Enrollment (current budget projected on a 9% decrease from initial projections)
  - Perkins allocation from district level funded
  - Recommendation of tuition increase of \$100 for next school year.

**ANNOUNCEMENTS**

President Rod Westfall announced the next regular board meeting will be held Tuesday, May 16, 2023 at 6:00 p.m. at Wilco.

**ADJOURNMENT**

President Rod Westfall asked for a motion to adjourn the board meeting. It was moved by **365** and seconded by **209** to adjourn the board meeting at 7:02 pm.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

**APPROVED**

\_\_\_\_\_  
President, Wilco Area Career Center Board of Control

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Secretary, Wilco Area Career Center Board of Control

\_\_\_\_\_  
DATE