

**WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
April 15, 2014**

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on Tuesday, April 15, 2014, at Wilco Area Career Center. The meeting was called to order by Vice-President, Larry Blackburn at 6:31 p.m. Mr. Blackburn requested the roll to be called.

ROLL CALL

ROE Mr. Shawn Walsh	present	209U	Dr. Matt Swick	present-arrived 6:36
			Ms. Peggy Kunz	present
255U Ms. Christine Nelson	present			
Mr. Larry Blackburn	present	202	Mr. Glenn Wood	present
			Mr. Rod Westfall	absent
365U Dr. James Mitchem	present-arrived 6:40			
Mr. Daniel Falese	absent	210	Dr. Mary Ticknor	present-arrived 6:33
			Ms. Bev Marzec	present

CLOSED SESSION

Vice-President Blackburn asked for a motion to adjourn into closed session for the purpose of: 1. Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property: 5 ILCS 120/2(c)(8), and 2. Collective Negotiating matters between the Center and its employees or representatives, 5 ILCS 120/2(c)(2).

It was moved by ROE and seconded by 202 to go into closed session.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

It was moved by 365 and seconded by ROE to end the closed session and return to the open board meeting at 6:58 p.m.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AGENDA REVISIONS

None

PUBLIC COMMENTS

None

CONSENT AGENDA ACTION ITEMS

AR#0414-2464 –It was moved by 202 and seconded by 210 to accept the consent agenda including:

CA1 - Approval of minutes from previous meetings; March 18, 2014.

CA2 - Expenditures presented for payment for April, 2014

CA3 - Policy – 8:30 Visits to and Conduct on School Property, 3rd Reading for Approval

CA4 - Out of State Travel – HOSA Nationals, Erica Moyes, Plainfield Central, Muroo Hamed, Plainfield East, Kaci Svornik & Michelle Kula, Lockport. Traveling with Mrs. Aldworth to Orlando, FL, June 25th – 28th.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

ASSISTANT PRINCIPAL'S REPORT FOR April 15, 2014 Regular Meeting

Julia Ann Oglesby

1. Academic Intervention – Julia reported Student Services is providing more direct and intensive academic interventions. Our goal is to eliminate all F's and D's.
2. Communication – Julia told the board she personally has increased communication with the school counselors, case managers and parents to share students' grades and attendance issues.
3. Wilco Tours – Julia has encouraged parents of future students, as well as groups of students, to come tour Wilco. The visual experience is very impressive and most people are excited about specific labs. Julia informed the board we have several tours set up as the school year comes to an end.

ASSISTANT DIRECTOR'S REPORT for April 15, 2014 Regular Meeting

Elizabeth Kaufman

1. FCCLA – Elizabeth reported all 7 students that participated in the FCCLA contest won 1st place medals. The winners were: Alex Akinola, Plainfield South, Mena Chulanon, Bolingbrook, Alyssa Warren, Reed-Custer, Alyssa Tuilan, Romeoville, Heather Walsh, Plainfield East, Lorena Fierro, Plainfield South, and Karybeth Archbold, Bolingbrook. Karybeth was also a national qualifier and will compete in San Antonio, TX at the National FCCLA conference in July, accompanied by Debbie Bolger, Culinary Instructor.
2. HOSA – Elizabeth informed the board that 4 students will be going to Orlando, Florida in June to compete at the HOSA National Convention. They will be chaperoned by CNA Instructor, Karen Aldworth.
3. Dual Credit – Elizabeth reported to the board that JJC has observed several instructors here at Wilco and provided observation feedback. The instructor credential process is underway. JJC severed several ties with dual credit in Fire Science, but will continue to offer First Responder. Wilco will partner with COD for dual credit on the other Fire Science credits.
4. Danielson Implementation – Elizabeth informed the board Domains 1 & 4 will be completed in May and we will implement all four domains next school year. Discussion is now underway on how to determine the weight of the domains.
5. Professional Development – Elizabeth reported to the board professional development opportunities offered to the Wilco staff including: Gail Bohnenstiehl from PDA offering Practical Strategies for the Common Core Classroom, TREES summer classes, TREP classes, assessment project, and training on the new student information system.
6. School Visits – Elizabeth informed the board of recent school visits to the Center from Romeoville, Wilmington, Pioneer Elementary in Bolingbrook, Lukancic, Heritage Grove in Plainfield and Reed-Custer.
7. Awards Program – Elizabeth thanked the school districts for including Wilco in their awards programs for recognition of scholarships awarded through Wilco.

DIRECTOR'S REPORT for April 15, 2014 Regular Meeting

Katrina Plese, Executive Director

1. Policies – Katrina reviewed with the board revisions to Policy 8:30 to reflect visitor check-in policy and identifying a list of acts that are prohibited. The definition of school property now includes "parking areas." Katrina also reviewed the amendments to policy 4:170 Waiver of Student Fees to align with the wording of the policy from Press Services. She also provided the

board with historical data showing waivers. Katrina told the board that we use the Perkins grant to offset these costs.

2. Health Life Safety – Katrina asked the board to review the Health Life Safety report that needs to be approved and sent in to the state. The final items to be completed are the observation room in Child Care and the entry way into the school. She anticipates these improvements to be done by the end of the summer.
3. School Maintenance Grant – Katrina informed the board of the approval of the grant minus the secure vestibule, which was an anticipated cost of \$22,900. Approved was the sealcoat and tuckpointing, and striping of the pavement.
4. Grant – Katrina told the board the \$20,000 grant from DECO for Life Safety work will be used revamping the observation/store room in child care and doing asbestos removal.
5. TREES Funding – Katrina reported we do not have allocations for next year. Wilco received \$9,800 - \$10,000 in supplies/equipment. Those items have been ordered.
6. Assessment Project – Katrina reported year one on the project is coming to a conclusion. Reviewers are reviewing test items, revisions, and task performance items are being completed. Year 2 participants are starting on their online training.
7. FY 15 Calendar – Katrina told the board there are no changes in the proposed calendar from last month.
8. FY 15 Board Meeting Dates – Katrina pointed out to the board that the proposed FY 15 board dates are in the board packet for approval.
9. Public Buffet – Katrina invited the board to attend the final public buffet this year on May 7th.
10. Adult CNA – Katrina reported to the board that 5 people have registered so far for the adult summer class this year.

RESOLUTIONS

None

POLICIES - Second Reading for discussion

Policy #4:170 –Fines, Fees and Charges – Waiver of Student Fees, 1st Reading for Amendment

OTHER ACTION ITEMS:

AR#0414-2465 – 2014-2015 Calendar

It was moved by 365 and seconded by ROE to approve the 2014-2015 Calendar as presented.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0414-2466 – FY 15 Board Meeting Dates

It was moved by 209 and seconded by 365 to approve the FY 15 board meeting dates as presented.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0414-2467 – 10 Yr. Health Life Safety Report

It was moved by 202 and seconded by 210 to approve the Health Life Safety Report as submitted by Healy, Bender and Associates.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

ANNOUNCEMENTS / INFORMATION ITEMS

- A. Students of the Month – Katrina pointed out to the board the students of the month for March and April are in their board packet.
- B. Upcoming Events – Katrina reviewed upcoming dates/events of importance with the board.

NEW BUSINESS

None

NEXT MEETING

The next Wilco Board meeting will be Tuesday, May 20, 2014 at 6:30 p.m.

ADJOURNMENT

Vice-President Blackburn asked for a motion to adjourn the board meeting. It was moved by ROE and seconded by 209 to adjourn the board meeting at 7:15 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

Vice-President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE