

**WILCO AREA CAREER CENTER
MINUTES
of the
PUBLIC HEARING & Regular Meeting of the Wilco Board of Control
September 18, 2012**

CALL TO ORDER – PUBLIC HEARING

The Wilco Board of Control met for a PUBLIC HEARING on Tuesday, September 18, 2012, at Wilco Area Career Center. The public hearing was called to order by Board President George Rimbo at 6:34 p.m. Mr. Rimbo requested the roll to be called.

ROLL CALL

ROE	Mr. Shawn Walsh	present	209U	Dr. Matt Swick	absent
				Ms. Peggy Kunz	present
255U	Mr. Mark Mitchell	present			
	Mr. Larry Blackburn	present	202	Dr. John Harper	present – arrived 6:40
				Mr. Rod Westfall	present
365U	Ms. Brigitta Altmann	present - arrived 6:40			
	Mr. Ronnie Bull	present	210	Dr. Mary Ticknor	present
				Mr. George Rimbo	present

PRESENTATION OF THE PROPOSED 2012-2013 JOINT AGREEMENT BUDGET

Director Katrina Plese reviewed the proposed budget with the board of control.

PUBLIC COMMENTS

No public present for the Public Hearing. Tawnya Mack was present for the regular meeting to follow.

ADJOURNMENT

President Rimbo asked for a motion to adjourn the Public Hearing at 6:42 p.m. It was moved by ROE and seconded by 255 to adjourn the Public Hearing. Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

CALL TO ORDER – REGULAR MEETING

President Rimbo called the regular monthly meeting of the board of control to order at 6:42

ROLL CALL

Roll call was taken and was the same as above except for the addition of Dr. Matt Swick, Dist. 209U. Dr. Swick arrived at 6:42.

AGENDA REVISIONS

Moved the Public Presentation of the Audit to the beginning of the meeting.

PUBLIC PRESENTATION/COMMENTS

Tawnya Mack, Mack & Associates for the presentation of the FY2012 Audit

CLOSED SESSION

President Rimbo asked for a motion to go into closed session at 6:46 p.m. for the reason of: 1. Personnel: Appointment, employment, and compensation of a specific employee(s), and 2. Collective negotiating matters between the Board of Control and its employee(s) or their representative(s).

It was moved by ROE and seconded by 255 to go into closed session.
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 365 and seconded by 202 to end the closed session and return to the open board meeting at 7:12 p.m.
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

CONSENT AGENDA ACTION ITEMS

AR#0912-2396 – It was moved by 209 and seconded by 210 to accept the consent agenda items:

- CA1** - Approval of Minutes of the previous meeting, August 21, 2012
- CA2** - Approval of expenditures presented for payment for September, 2012

CA3 - Approval to hire:

Frances Puoci – part-time Clinical Instructor
3days/week (Sept. – May) @ \$31/hr.

Shirley Milsap – part-time Clinical Instructor
2 days/week (Oct. – May) @ \$30/hr.

Marcus Spates – part-time Maintenance
2 days/week @ \$8.46/hr.

CA4 - Out of State Travel

Approval for Executive Director, Katrina Plese to attend meetings to fulfill her ACTE Board of Directors responsibilities:

November – ACTE Conference, Atlanta, GA

March – National Policy Seminar, Washington D.C.

ACTE Board Meeting – July, Alexandria, VA

CA5 - Extra-Curricular Student Organization Advisors

Stipend to be applied per contract:

SkillsUSA – Mark Oglesby and Mike Johnson

HOSA – Sue Ardolino, Braidwood

Nance Budde, Romeoville

Jeannine Marco, Romeoville

Karen Aldworth, Romeoville

FCCLA – Debbie Bolger

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

POLICIES

None

ASSISTANT DIRECTOR'S REPORT for September 18, 2012

Elizabeth Kaufman, Assistant Director

1. Wilco Open House – Elizabeth invited the board to the upcoming Wilco Open House on September 26th 6 – 8 p.m. Culinary Arts will be doing demos and providing refreshments for the evening, Fire Science will be doing drills and serving chili, many other classes will be doing demos and Student Services will be giving parents their access code to check student grades online.

2. Home Schools' Open Houses – Elizabeth informed the board that she and other Wilco staff members have been attending the home school open houses to be available to parents and students with interest in Wilco. They have attended open houses at all Plainfield high schools, Lemont, Bolingbrook and Romeoville so far.
3. Professional Development – Elizabeth told the board that the staff has been involved in Professional Development with several in-services: Purpose and Promise of Special Education, Respect and Rapport of the Danielson Framework, and the ISAC Counselor Conference.
4. Dual Credit – Elizabeth updated the board on the dual credit meetings with JJC. She has her next meeting with them September 24th.

DIRECTOR'S REPORT for September 18, 2012 Regular Meeting

Katrina Plese, Executive Director

1. ESIC Resolution – Katrina discussed with the board the resolution being presented tonight from the ESIC cooperative for property, casualty, liability and worker's compensation insurance coverage.
2. New School Year – Katrina reported to the board that school is in full swing and all classes are going well here at the Center.
3. Health Life Safety Check – Katrina was pleased to report to the board that there were no findings on the recent Health Life Safety check at Wilco. On the 10-yr. Health/Life Safety review there is a verbal consensus on fixed equipment and usable areas for Child Care. She is also working with the architects, Healy & Bender on the quote for door replacements that should have been fire doors after the construction project. The report has been submitted to ISBE electronically.
4. Joint Eval. Committee – Katrina informed the board that a joint evaluation committee met to discuss transition to the Danielson evaluation method.

RESOLUTIONS – R#0912-1069 – ESIC Intergovernmental Agreement

It was moved by 202 and seconded by 209 to approve the resolution for the intergovernmental agreement with ESIC to join the school insurance cooperative.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

OTHER ACTION ITEMS:

AR#0812-2397- 2012-2013 Joint Agreement Budget

It was moved by 255 and seconded by 202 to approve the 2012-2013 Joint Agreement Budget as presented.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

ANNOUNCEMENTS / INFORMATION ITEMS

- A. 11th Day Enrollment – Katrina updated the board on enrollment numbers as of the 11th day. Last month Katrina had projected a total enrollment of 940 and the actual number as of 11th day is 993. Tuition bills will be revised to reflect actual enrollment numbers.
- B. School Maintenance Grant Approval – Katrina told the board she received official notice Wilco had received the School Maintenance Grant for \$50,000. Wilco's contribution will total approximately \$71,125. The maintenance projects include: tuckpointing, asbestos removal, plywood fascia on the entrances to the school and replacement of urinals and toilets.
- C. Fiscal Yr. 12 SIS – Katrina reported to the board that she continues to receive information on 2012 SIS numbers and the clean-up is almost complete. Valley View, Reed-Custer and Lemont are complete and she has communicated with the other districts with the deadline being Oct. 1st.

Final due date for SIS clean-up is October 31st.

- D. Upcoming Events – Katrina reviewed some upcoming dates with the board; September 19th IASA Resolution/Legislative Committee, Open House Sept. 26th, Public Buffet Oct. 4th, also Oct. 4th meeting with Fire Chiefs from Reed-Custer and Wilmington and Dr. Butts to discuss possibility of Reed-Custer/Wilmington having a Fire Science class.
- E. Leaving Board Member – Katrina recognized board member Brigitta Altmann for her service on the Wilco Board of Control. Brigitta will be leaving the board as she is moving to Wisconsin.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

NEXT MEETING

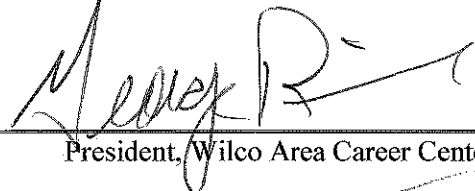
The next Wilco Board meeting will be Tuesday, October 16, 2012 at 6:30 p.m.

ADJOURNMENT

President Rimbo asked for a motion to adjourn the board meeting. It was moved by 255 and seconded by 210 to adjourn the board meeting at 7:35 pm.


Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED



President, Wilco Area Career Center Board of Control

10-16-12
DATE



Secretary Wilco Area Career Center Board of Control

10-16-12
DATE