

**WILCO AREA CAREER CENTER
MINUTES
of the
Meeting of the Wilco Board of Control
February 14, 2012**

CALL TO ORDER

The Wilco Board of Control met in Regular Session on Tuesday, February 14, 2012, at Wilco Area Career Center. The meeting was called to order by Board President George Rimbo at 6:31 p.m. Mr. Rimbo asked for the roll to be called.

ROLL CALL

ROE	Mr. Shawn Walsh	present	209U	Dr. Matt Swick	present
				Ms. Peggy Kunz	present
255U	Dr. John Butts	absent			
	Mr. Larry Blackburn	present	202	Dr. John Harper	absent
				Mr. Rod Westfall	present
365U	Ms. Brigitta Altmann	present			
	Mr. Ronnie Bull	absent	210	Dr. Sandy Doebert	present
				Mr. George Rimbo	present

CLOSED SESSION

President Rimbo asked for a motion to go into closed session at 6:32 p.m. for the reason of: 1. Discussion of minutes lawfully closed, 2. Appointment, employment and compensation of an employee, and 3. Collective negotiating matters between the Center and its employees or their representatives.

It was moved by ROE and seconded by 255 to go into closed session.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

It was moved by 202 and seconded by 255 to end the closed session and return to the open board meeting at 7:12 p.m.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AGENDA REVISION

None

PUBLIC PRESENT/COMMENTS

None

CONSENT AGENDA ACTION ITEMS

AR#0212-2364 –It was moved by 255 and seconded by 365 to accept the consent agenda items:

CA1: Approval of minutes the Closed Session Meeting and the Regular meeting of the Board of Control on February 14, 2012.

CA2: Approval of expenditures for payment for March, 2012.

CA3: Donation

CA4: Out of Town/Overnight Travel for HOSA

CA5: Policies, New and Amended – 2nd Reading for Adoption and Amendment

Policy #5:170 – Copyright – 2nd Reading, New Policy

Policy #6:40 – Home & Hospital Instruction – 2nd Reading, Amendment

Policy #5:110 – Student Welfare-Child Abuse – 2nd Reading, Amendment
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried.

ASSISTANT DIRECTOR'S REPORT for February 14, 2012 – Regular Meeting

Elizabeth Kaufman, Assistant Director

1. Danielson – Elizabeth explained the Danielson training that will be available through the PDA on April 24, 2012. This is an evaluation tool for teachers.
2. School Visits – Elizabeth reported she has been visiting the school and has provided them with packets to be included with registration information. She has visited Romeoville, Plainfield Central, South and East, and Wilmington. We are also planning visits from 8th grades in April from AVM, Lukancic and Heritage Grove.
3. IACTE Conference – Elizabeth is on the Planning Committee and is currently working with ICTA to offer a Common Core presentation to the conference.
4. Local 150 Interviews – Elizabeth reported that the Local 150 has interviewed 17 students for next year's Heavy Equipment class. They kept 16 students, but due to drops, the number is now 14.
5. NOCTI Pilot – Elizabeth shared information on the NOCTI Pilot program. Chicago Public Schools is now using this as their test. 7 of our programs (464 students) are covered by this standardized test. It includes both the standardized test and the task test, but we are doing the standardized test portion at this time.
6. Student Organizations – HOSA will be competing March 14th and 16th and FCCLA and SkillsUSA competitions are coming up in April.

DIRECTOR'S REPORT for February 14, 2012 Regular Meeting

Katrina Plese, Executive Director

1. Donations – Katrina reported we received many donations and grants this month.
2. Legislation – Katrina informed the board that the AVC tax levy HB 4002 is growing legs and has business and labor support.
3. Retirement Cost – Katrina told the board we had additional retirement cost related to Tracie Tobin due to stipends and the yearly raise being over 6% in one year.
4. Adult EMS Program – Katrina reported to the board that the Adult EMS program ended in December and the students took their state exams. 17 took the exam, 7 passed. Katrina asked for approval of a summer CNA program for June – August and provided the board with an information packet on that course. The tuition will be \$875. There will be a minimum of 10 students.
5. Health/Life Safety Review – Katrina was notified by the ROE that we are to take part in a 10-yr. Health/Life Safety Review.
6. Negotiation Committee – Katrina asked the board for volunteers to be on the negotiation committee for the upcoming negotiations with the teachers' contract.
7. Student Organizations – Katrina spoke with the board about upcoming state competitions for HOSA, FCCLA and SkillsUSA.
8. Illinois Pathways – Katrina provided the board with a hand-out on Governor Quinn's new Initiative: Illinois Pathways. She said she is looking at the Illinois Business Roundtable program. Katrina shared that Bill Symonds of Harvard University's Pathway to Prosperity Report stated that Illinois is the leader in the nation. We will also utilize the Multiple pathways focus on STEM for students. On February 24th there is a meeting in Springfield, "Scaling up Pathways to Results". Sheila Simon and Jan Bray (Executive Director of CTE) will be featured speakers.
9. CTE Funding – Katrina reported that the CTE funding formula is in a flux for next year. There is a

- proposed conference call with ISBE next week and she will share details as gained at a later date.
10. Culinary in Wilmington – Katrina met in Wilmington to discuss the possibility of offering a Culinary class on-site. She will report details of any more information at the next board meeting.

RESOLUTIONS

None

OTHER ACTION ITEMS:

AR#0212-2365 – Archival of Closed Session Minutes

It was moved by ROE and seconded by 202 to keep the archived closed session minutes closed.
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0212-2366 – Archival of Closed Session Tapes

It was moved by ROE and seconded by 209 destroy the archived tapes older than 18 months old.
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

AR#0212- 2367 – Summer Adult CNA Class

It was moved by 365 and seconded by 255 to approve offering an adult CNA class this summer.
Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Motion carried

ANNOUNCEMENTS / INFORMATION ITEMS

- A. Civil Rights Data Collection – Katrina notified the Board of notice of a mandatory Dept. of Education Civil Rights Date Collection notice.
- B. Open Meetings Act – Katrina informed the board that any member of the Wilco Board who is not an elected board member may not have received this training and needs to participate in the training through the Attorney General’s portal. She provided the board members with a hand-out explaining the available on-line mandatory training.
- C. Technology Plan – Katrina told the board that the Technology Committee had been meeting and discussing infrastructure and has been gathering proposals to be presented next month. The primary areas of need are: expanding the pipeline (internet) into the building, improving the wireless infrastructure within the building and an overview of technology needs for efficiency in maintaining up to date technology. Katrina said we view this as a capital investment to meet the needs of our clients.
- D. Insurance Pool – Katrina shared with the board that our board and property liability insurance needs to be boosted to cover an additional \$2,400. She said she will review and shop around for more information on this insurance coverage. Current coverage annual cost is: Board liability - \$9,800 and Property Insurance - \$51,051. She will be looking into the Educational School Insurance Cooperative and has asked for information from them. Policy renewal date is Oct. 1st.
- E. Students of the Month – Katrina pointed out to the board that the Students of the Month are in their board folders for review.
- F. Thank You Letter – Katrina shared a copy of a thank you letter from Morningstar Mission in the board folders.
- G. Upcoming Events – Katrina reviewed upcoming dates and events with the board.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

NEXT MEETING

The next Wilco Board meeting will be Tuesday, March 20, 2012 at 6:30 p.m.

ADJOURNMENT

President George Rimbo asked for a motion to adjourn the board meeting. It was moved by 209 and seconded by 255 to adjourn the board meeting at 7:11 pm.

Roll call vote: 6 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED

President, Wilco Area Career Center Board of Control

DATE

Secretary, Wilco Area Career Center Board of Control

DATE